



Shine Relief Trust - Annual Report

Registered charity number 1127090

1st April 2014– 31st March 2015

www.shine-relief.org

Structure, Governance and Management

Governing document	Trust Deed
Constituted	Trust
Trustee Selection	Appointed by Trustees

Suite 228, Queens House, Paragon Street, Hull, HU1 3NQ

info@shine-relief.org

Trustees

Philip Irvin	Chair
Deborah Irvin	Trustee
Paul Masters	Trustee
Phillip Banda	Trustee
Simon Martin	Trustee

Staff

Project Manager (part-time)	Deborah Irvin
Treasurer (volunteer)	Janet McGowan
Secretary (volunteer)	Helen Green

Charity Consultancy on issues of Governance Provided by Mike Salt MaD Resource Ltd (Pro Bono)

Objectives

The Relief of Poverty sickness and distress in particular but not exclusively which may be caused by HIV/AIDS, in Malawi, UK and the rest of the World.

To advance the education of, and the preservation of good health of Children in Malawi who are orphaned, in particular but not exclusively due to HIV/AIDS related conditions.

To advance the education of Malawian orphans over the age of 18 in Malawi, the UK and the rest of the World.

To advance the Christian faith in Malawi, the UK and the rest of the World.

Activities to raise funds and create awareness in UK

A substantial portion our income comes through our Regular supporters who give monthly by standing order into the bank and in most cases we then claim gift aid on those donations. We also receive several one off gifts throughout the year from a number of supporters which again is very much appreciated. In addition we actively seek new and fresh ways to tap into new resource.

Fundraising Events April 2014 –March 2015

Events are organised each year to increase income, raise awareness and get more people involved in Shine Relief. Most activities take place in Hull and the surrounding areas, however a plan to expand the area is under way. These events are promoted using posters and leaflets, which are handed out in the local community, posted directly to supporters or distributed to local businesses, churches and schools

Malawi Friday June 2014 - low key event with food, entertainment and a presentation of the work Shine relief is doing. We had 60 people in attendance and raised £372.00.

Shine's Bike Ride Hull to Hornsea family event raised £1,007 Pure Renewables and UK LED lighting sponsored the event.

Individual fundraisers

Trustee Deborah Irvin ran York 10K Run raising £873.75 in August 2014. Shine Supporter S Foster raised £759.50 through the Greater Manchester Marathon

Café INDIE pendent Scunthorpe Event organised in South Ferriby featured local artists. Phil Irvin spoke about the charities passion to help more orphaned children.

A Memorial gift of £845.26 was received on behalf of the Fenwick family.

Income and support from the community

South Holderness Technology, Preston raised £231. Year 5 and 6 held sponsored walks and a cake sale and De Aston School in Market Rasen raised £150 through various activities organised by pupil E Robinson.

Donations from church groups in Hull, York, The Isle of Wight and Milton Keynes have all played a big part in funding our work. Auchtermuchty Church Fife raised £375.50 through a Fairtrade lunch held on March 8th in aid of Shine Flood appeal.

Grant Income from Trust funds

Goschen Trust, Souter Charitable Trust and the Dortfed Trust all kindly responded to grant requests helping us to expand the project in Malawi with the addition of new staff.

Recycle 4 Charity - recycling print cartridges and mobile phones

Local and international business support this year from Humberside Tail Lifts, Acrosentec (South Korea) and UK LED Lighting

Visit to the Malawi High Commission

Philip & Deborah Irvin attended a meeting with friends of Malawi , Malawi Association United Kingdom (MAUK) at the Malawi High Commission in London to discuss how UK based NGO'S and businesses could assist and develop networks and initiatives to benefit the people of Malawi. We were invited to share with the other partners the vision for Shine and what we had been doing over the past 4 years.

Appeals

Emergency Flood Appeal

In January 2015 Malawi was devastated by heavy rains and storms causing extensive damage to towns and villages in particular the lower Shire. In Zomba district some people were washed away and extensive damage was caused to property and also crops that people depend on for survival. Shine Relief Trust launched campaign and an appeal to provide emergency aid and we raised £2365.00.

Shine Vehicle

We launched an appeal in April on Total Giving to help fund a vehicle. £5,100.00 was received.

Monitoring

Regular reports from Malawi and weekly Skype, Phone and emails calls give us continuous dialogue and feedback on the projects development in Malawi. Our Board sees this as one of the most important tasks as accountability to overseas funding is always being scrutinised. A quarterly report and a set of accounts are sent as a matter of course with a full report and accounts at year end. A Trustee visit to Malawi is to take place May 2015.

Financial Review

Shine Relief Trust has grown its overall income and increased support in new ways. This has been achieved by the hard work of the Trustees and a dedicated team of volunteers, who give, pray for Shine Relief to expand its work. In this period funding given to our partners in Malawi has supplied in excess of 110,000 meals for vulnerable children, cared for 8 child headed families, sponsored 15 teenagers through education, some in boarding School. In addition we have used some of the funding to respond to the devastating flooding that took place in January 2015 and other felt needs.

The Shine Village development has gone from strength to strength with farming and other agricultural projects starting to assist the community. Our Resource Centre now operational with running water and Solar PV electricity is being used to good effect.

Public Benefit

Although Shine is operating in the UK and raising awareness and funds here and there is public benefit to groups and individuals through participation, all of the charitable objects are delivered in Malawi for the benefit of orphans, widows and vulnerable children. Below is a summary of those benefits in Malawi through Shine Relief Trust.

Introduction The Founding principal of Shine Relief Trust has always been that as Jesus taught we should care for the poor. Matthew 25:40 Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'

Shine Malawi Project

Shine Village Infrastructure Development

As part of our long term plans, Shine purchased a 1.8ha site in 2012 on which to build “Shine Village”; a large orphan care residential and educational facility which is central to our strategy to care for vulnerable children and support the local community. Development of Shine Village started with the construction of the multi-purpose hall. The hall has really changed the face of Chilambe since it has been the first of its kind to be built at the centre of Chilambe village. Construction of this hall by Shine Relief Trust Malawi is helping the people of Chilambe and the entire Traditional Authority during community development meetings and it will also be used to hold religious meetings and community projects supporting infants, students and women (including teen Mums)

Phase One Shine Village

Land development

As part of our long term plans, Shine land is being developed for income generating agricultural crops.

Landscaping - Brue gum trees have been removed to make the road through the centre from the main road and to create a forecourt and carpark. Planting of trees, fruit trees and flowers on Shine land has improved the outlook of Shine Village

A variety of crops - maize, pumpkins, groundnuts, pigeon peas, soya bean, cassava. Moringa trees are growing well with Mango and avocado trees.

Building Project - Resource Centre

1. Guard house, security fence and gate.
2. Resource Centre complete with power source connections- Solar panels to be installed in May 2015
3. Plumbing to the kitchen and male and female flushing toilets with sinks.
4. Main Hall complete with storeroom
5. 50 plastic chairs and mats for children



The bore hole is soon to be completed. Currently piped water is in use with a water storage tank with 5000 litres installed to act as stand by water storage.

Shine Resource Centre programmes

1. Early Years Group

Shine Village Early Years Group began in September 2014 and concentrates on nursery age children and aims to equip infants to start primary level education and to support the welfare of infants through feeding and healthcare advice given to their families. A child's value is often based on what they can do in the home; assisting with chores, fetching water and farming the land are tasks expected from a very early age. Mothers and siblings are now learning the importance of introducing play to their young ones and attitudes are changing towards education.

Shine Early Years Group at Shine Village assists young children (0-5 years), particularly those who are vulnerable and affected by HIV/AIDS. Children come from villages in Kuntumanji - for some it can be quite a walk. Many are taken by their older siblings who care for them in the absence of their parents. Before the work of Shine Relief began in 2010 most families did not send their young children to an Early Years group.

Current numbers attending: 70 (20 regular Shine Early Years Group plus Chilambe CBO Nursery Group).



The number of paid staff focusing on this project increased from one to three.



2. Shine Village lunch group

Shine lunch group has been in operation since September 2014

Current numbers attending: 20 children

The group aims to build community, providing a meal each day. Staff are able to identify and prioritise assistance needed, supporting children with schoolwork and giving extra support on a Saturday for those living in Nsondole when needed. Shine began to host children and students living near the centre, providing food and access to support for 1-2 hours every school day. Food supplies are purchased from local farmers, long term supplies will come from Shine Land and older children will be encouraged to take an active role in farming and developing Shine farmland which will support the feeding of future group.

3. Income generating activities at Shine Centre – Women's Group

Shines Director organised a number of training sessions for a group of 20 women. Volunteers from Mwambo supported training in various mat and bag making techniques. Shine's Director sourced markets in Blantyre which will take the items. Further funding and support is needed to manage this project helping the women to transport the goods made.



Shine has continued to support three CBOs at Nsondole CBO and Chilambe CBO within T/A Kuntumanji by giving them fortified Likuni Phala and banana fruits which has boosted their nutritional status. 64 children graduated to Chilanga, Nsondole and Mwanje Primary Schools from these groups.

Current numbers attending: 323

Supporting the CBO's and their volunteers has meant that more Mothers, older siblings and Grandparents are able to access education and health support for their young children. These carers, also have the chance to attend school or work and earn an income. The CBO's provide essential learning and early childhood development before children graduate to Government primary schools.

CHILD HEADED FAMILY SUPPORT

Shine has supported 8 child headed families based in Mtumanji and Chilambe villages in the area of Traditional Authority Kumtumanji. Our commitment in assisting the under-privileged and vulnerable women, children and elderly in T/A Kuntumanji in Zomba begins with supporting Child headed families across the region who have limited or no guardian support. Shine exists to help meet some of the felt needs created through the loss of a parent, guiding children in the way they should go through regular interactions where age appropriate activities take place and life skills are taught. These interactions take place in their homes, at groups at Shine Village and in schools.

- **Nutrition**

Monthly grocery distribution and training in agriculture at Shine Village. Most families are managing to sustain a small garden of vegetables and maize. Items such as oil, salt and sugar are expensive. Fertiliser is provided to ensure these families harvest enough for the coming year.

Food security - Flooding and droughts have been a constant battle for all subsistence farmers and many households remained with little again in the lean season. Each family was assessed and provided with maize to make up their stores.



- **Basic Health Care - Home visits**

In deprived villages hygiene is poor and children with limited adult support are very susceptible to sickness and disease. Shine assesses the health of each child and takes any necessary action to ensure children have access to care and medication.

Shine has supported 2 children who are HIV positive. During weekly visits if we find that a child is not well, Shine takes an initiative to assist the Grandparent to take the child to the hospital. This vital support is a lifeline to families who have come to love and trust the team members who pray with them, provide guidance, healthcare advice, along with regular provision of household items and ongoing needs assessments. Weekly visits have resulted in improvements to living conditions - bed nets have been replaced, repairs to homes have been scheduled, farming support given (fertiliser purchased) and transport to hospital given were required. Resources were supplied through distribution at Shine Centre in February after the floods.

- **Education**

Shine aims to improve access to education for all of the children through various programmes like Early Years for the infants, primary school support through to Secondary school Bursaries. We provide schools fees,

uniforms, bags, pens and books for primary and secondary school pupils along with homework support, careers guidance and encouragement for those without someone to assist them. This year Shine began to offer extra support and tuition at Shine Centre for many children struggling with exams.

- **Child protection**

Shine Malawi takes seriously the protection of children and in responding to the specific situations where children are at risk of subject to abuse, violence, physical, sexual, mental & emotional abuse etc., follows government guidelines and operates a clear reporting procedure with Shine providing funds were necessary to facilitate District Social Welfare Office to make visits and take action when needed. Without this the District Social Welfare Office intervention would otherwise not take place due to lack of funding.

The government policy encourages the home based care of orphans, however we have found through experience that children left in such care environments are extremely vulnerable to abuse, even by their own families. Vulnerable children need a safe place to report and get advice. Shine Malawi has clear guidelines and reporting procedures to address any concerns regarding the welfare of children. Shine Relief Child protection officer works hand in hand with the District Social Welfare Office and the local Child Protection officer and local Police to ensure vulnerable children are protected against sexual abuse and illegal marriages.

Shine Relief Malawi introduced measures to empower children and a 2 day training course was held by Shine staff training parents and carers on how to support their children caring for them physically and emotionally.

BURSARY SCHEME PROJECT



Shine Relief Trust continues to implement a Bursary programme with the aim of transforming the economic and social status of the most vulnerable families of T/A Kuntumanji in order that they become self-reliant. The economic status of the Government of Malawi is still struggling in a lot of areas which include the education sector. The government has resulted in raising school fees beyond the reach of many poor families, thereby forcing many students to drop out of school. 85% of Malawian families depend on subsistence farming for their income and the proceeds are not enough to cater for family domestic needs and at the same time support children's education in addition to the high costs of farm inputs e.g fertilizer.

NGOs are overwhelmed and unable to accommodate all the needy students into their bursary programmes. As an organisation we are trying our level best to educate children in our project area for the future leadership of the nation. The future of any nation lies in the hands of the youth. Every year we receive many applicants for a bursary from within the catchment area and outside. They are requested to bring school reports to see how they are performing in class.

Shine Relief provides school fees to needy students alongside other provisions according to the need. Our Bursary officer looks after the spiritual, physical and academic needs of the pupils on the bursary scheme. Visiting students in school, families and teachers to make sure the students have every opportunity to succeed.

Shine Relief Bursary academic year Sept 2014-15

A total of 16 students have been supported during this academic year.

Three students attend Masongola Secondary School one of the top boarding schools in Zomba which sends a lot of students to the University. Strategies have been put in place, like extra classes during holidays to help the students to improve in their performance. We give two or three visits in a month offering spiritual, emotional and academic support. The fees are 75,000MKW approx. £95 per year per student.



One student attends Mulunguzi Secondary School. He was the first child from our project area to graduate from the community primary school with grades needed to attend boarding School. Without Shine school bursary he wouldn't have gone this far. Mulunguzi Secondary is also one of the top boarding schools in Zomba with a good pass rate.

The fees are 80,000MKW approx. £100 per year per student

Three students attend Nsondole Community Day Secondary School. This school is attended by most of the children in our area however it has struggled to find enough qualified teaching staff and there is lack of school resources like text books and a laboratory for biology/ physical science. The fees are 15,000MKW approx. £20 per year per student

Eight students attend Domasi Demo Community Night Secondary school for four hours a day. As it is situated in the neighbouring District of Malemia Shine agreed to enable the five female students to rent a student house nearby during term time. Self boarding began in January 2015 and bikes are given to boys travelling from Chilambe. Most students are resitting to improve their grades. The fees are 21,000MKW approx. £28 per year per student.

Africycle gave 10 bikes - 4 are used by our staff students and 6 by students. The bikes have made a big different to time spent travelling however repairs are needed nearly every week and as the costs are high we are failing to keep the bikes on the road all the time. Shine is involved in the maintenance of each bike – training the students to care for the bike is key. Repairs amount to approx. 30,000MWK – 40,000MWK per bike a year.

Shine Relief Bursary academic year Sept 2013-14 outcomes

Daniel M wrote his MSCE again in 2014 academic year and passed but unfortunately he did not get enough points that would have allowed him to write university entrance exams. Veronica B and Mercy D are now employed in Lilongwe and Stephano W is a teacher in Mangochi. Ramsy K is employed with CFAO Malawi in Blantyre and Steven S is employed in Blantyre. Priscilla P is a teacher at Katamba School within T /A Kumtumanji.

COMMUNITY PROJECTS -



Pastoral Support

In 2014 Shine funded 47 children to attend SCOM Easter camp and summer camps developing links with the AOG church network in the District. These events have had a significant impact of many children. Shine is working towards the establishment of church at Chilambe Village with Zomba AOG Pastoral team and the development of pastoral care at Shine Village. Shine Relief Trust works to support the spiritual development of all children and during visits the word of God is shared.

Flood Relief Response

In January 2015 Malawi was badly affected by devastating floods. Some families' homes collapsed others lost all of their crops. Shine was able to implement a strategy and respond quickly.

Shine Relief Flood Relief Strategy is informed by our charitable objects which provide the framework for the delivery of any relief work within the community. As Shine Relief regularly supports vulnerable children in two project areas within the community and at 2 boarding schools we needed to ensure the safety of these children as a priority. Staff and volunteers connected with our project were also a priority for relief. Vulnerable children without care or in a child care-giver situation identified by local leaders and the DC Office were our next priority followed by children with extremely vulnerable care givers. Support needed agreed after consultation with the DC Office, Chief Kuntumanji and Social Welfare/Disaster management co-ordinator was managed through Shine Relief Centre. The councillor, the Chiefs and the relief officer helped in the process of identifying the affected people.



Need Identified: Food, shelter, warmth, protection from malaria - DC Office Response Plan Zomba

Relief and Phases Identified: 50 CHF across Kuntumanji (27 CHF Shine assessment of homes in Chilambe area)

Shine Local Flood Relief programme - Provided aid and house repairs for child-headed families, staff and volunteers connected with Shine Reliefs Project.

Shine Zomba District Flood Relief programme - flood victims in Zomba District Malawi in particular vulnerable families supported by Shine Relief Trust and/or AOG church members in Zomba, whose homes have been destroyed/ damaged by providing emergency support to those who have been made homeless

Distribution and Use of funds On 20th January 2015 643,000.00 MKW was paid into the 2015 Flood Relief fund and there was an addition of 200,000.00 MK from New Zealand which came to a total of 800,000.00 MK. A further two sums 467,347.50 and 377,559.00 were later received to be used for Phase 2. 100,000.00MKW was issued by Shine Relief Trust Malawi for the purchase of relief items through Pastor Midiani Zomba AOG Church. Report received.

Shine Local Flood Relief programme - Bimbi, Lundu, Kalinde, Namwera, Ndumba- Manyenga Issa, Kumbwani, Lwambe- Kuhuwa, Lwambe and Chilambe were selected to receive items for the most vulnerable identified for bed nets, food and shelter. 50 families in total received help. Shine was able to reach people accommodated in shelters that were organised by the villagers themselves - for example the outdoor kitchens. Shine distributed relief items to the most needy through Village Heads in accordance with recommendations by the DC Office.

Distribution of aid to Zomba Hospital

Jumpers and baby clothes were given to the Kangaroo Ward on the 3rd November 2014.

Shine staff members in Malawi 2014 -2015

Managers Shine Director: Suzen Zidana Shine Child Protection officer : Suzen Zidana Director Assistant: Sitithana Phalira	Office Part-time administrator: Dorothy Dambo Part-time accountant: Gibby Msukwa
Assistant Child care officer: B Tambey Bursary Officer: Anthony Zidana	Watchman: Damiyano Amusa Gardener: Justine Matiki
Project Volunteers: Building project Dr Hastings Zidana GVH Chilambe Kennington Mulanga Paul Lihoma CHF/ Resource centre Anita Unyolo Tiyamike Zidana Hastings Zidana Jnr Anita Saidi Dorothy Dambo Helen Jones Veronica Maluwa	Early Years Volunteers: 1. Child care assistants Sheilla Msaka** Mary Matiki** 2. Cook - Grace Makwemba 3. CHF support Anita Unyolo Asyatu chikalimba Mercy Pete Maliki Aubi
*until 1 st September 2014	**Became employed in December 2014

MONITORING AND EVALUATION

Accountability and transparency are of utmost importance to Shine. We monitor and evaluate all our activities, applying the learning to improve our delivery. There are a number of detailed ways in which we monitor our activities.

- Regular reports were received from the CBO's, Shine Director and staff and discussed at Quarterly Trustees meeting.
- Technical meetings were held monthly to review our work and evaluate our progress.
- Regular Skype and phone with the Chairman and Project manager provided an opportunity for us to discuss the projects development in Malawi.
- Malawi quarterly reports inspected by the UK board and feedback given.
- Trustees visit and international board meeting May 2015.